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**Stacy Neal**  
Director

## **MEMORANDUM**

**DATE:** July 29, 2021  
**TO:** Missouri Cities, Towns, and Villages  
**FROM:** State of Missouri, Office of Administration  
**RE:** ARPA Funding for Non-Entitlement Units of Local Government

The American Rescue Plan Act of 2021 (ARPA) appropriates \$19.53 billion to States for distribution to the non-entitlement units of local government (NEUs). NEUs are cities, towns, and villages with a population of under 50,000. ARPA directs the U.S. Department of the Treasury (Treasury) to make payments to each State for distribution to NEUs. The allocation to the State of Missouri will be \$450,143,657.

Missouri will receive the first payment for half of the funds allocated by U.S. Treasury and distribute to NEUs based on the allocation provisions contained in ARPA. The second payment of funds will be received by the State of Missouri no earlier than twelve months after the first payment.

NEUs should provide the requested information on the attached application to the State of Missouri in order for the first payment to be made along with the NEU's total annual budget, including both operating and capital expenditure budgets, in effect as of January 27, 2020. If the NEU does not adopt a formal budget, the NEU is allowed to certify its most recent annual total expenditures as of January 27, 2020, in lieu of the NEU's budget total.

NEU's will be assigned a Recipient Number by the State of Missouri. Please retain this identifying number for the lifecycle of the program, including for federal reporting purposes.

Also, please retain copies of signed agreements for your records. As soon as possible, after receiving an award pursuant to the signed agreement, the NEU should register in SAM.gov, if not already registered.

A NEU accepting Coronavirus Local Fiscal Recovery funds is a prime recipient of a Federal award. NEUs are required to report to U.S. Treasury on the use of funds. Current NEU reporting guidance can be found in the U.S. Treasury Compliance and Reporting Guidance document. The State will share reporting guidance provided by U.S. Treasury when amended or updated. The first report is due to U.S. Treasury by October 31, 2021, and annually thereafter. In addition, other reporting requirements will include:

NEU Recipient Number

Copy of signed award terms and conditions agreement

Copy of signed assurances of compliance with Title VI of the Civil Rights Act of 1964

Copy of actual budget documents validating the top-line budget total provided to the State

For fact sheets, regularly updated Frequently Asked Questions, and other guidance, please visit the U.S. Treasury website: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/non-entitlement-units>

Additional guidance and data will be regularly posted and updated on the Missouri State Treasurer's Website: <https://treasurer.mo.gov/COVID>

**Each NEU is requested to complete an application, even if declining their allocation of the funds, by September 1, 2021. Completed applications should be sent to:**

**[ARPA@oa.mo.gov](mailto:ARPA@oa.mo.gov)**